

# CLASS NOTES

**Class: IX**

**Subject: INFORMATION TECHNOLOGY**

**Topic:**

**Drawing and Managing Graphic objects in Impress (Session 4)  
Exporting and Printing Slide shows, Presentation (Session 5)**

## **1. What do you mean by transition?**

**Answer:**

Transitions are special effects that introduce a slide in a slide show. One can choose from a variety of transitions and vary their speed.

## **2. How can you delete non-continuous slides of your presentation in a slide sorter view?**

**Answer:**

In a presentation non-continuous slides can be selected by holding down Ctrl key and then clicking on each slide to be selected. Once selected, by pressing Del key, we can delete the selected slides.

## **3. What do you understand by a slide show?**

**Answer:**

The slide show refers to an electronic presentation that can be seen on a computer screen or a projection device. A slide show can either be self-running (in which the next slide comes automatically after a few seconds) or interactive (in which the user has to click in order to advance to the next slide).

## **4. What is the use of slide sorter view?**

**Answer:**

The slide sorter view displays miniature versions of all the slides in a presentation. Since all the slides in a presentation are visible simultaneously through slide sorter view, it becomes very easy to

- Rearrange the slides.
- Duplicate or delete the slides.

## **5. How will you print speaker's notes from your presentation?**

**Answer:**

To print speaker's notes, we need to Select the Document option as Notes from the Print dialog that appears when we click File→ Print command.

## **6. What is Animation?**

Answer:

Animations are special sound or visual effects added to text and other objects in slides.

7. To show two or more linked objects, you can use \_\_\_\_\_.

(a) Link (b) Connector (c) Line (d) None of these

8. Shortcut key to group multiple objects is

(a) Ctrl + G (b) Shift + G (c) Alt + G (d) Ctrl+ Shift +G

**N.B.**

Students are instructed to write the above content in their computer notebook and prepare it as well.

This content is prepared absolutely from home