

# CLASS NOTES

Class: VI

Topic: ACTIVE AND PASSIVE VOICE

Subject: ENGLISH

Date- 3/12/2021

Students are not supposed to write these rules. Just understand and preserve it for reference:

As per the different tenses, we can find a change in the verb forms with an addition of 'a,/is/are/was/were', 'being', 'been' or 'be' in passive voice.  
**Note- Only 8 tenses out of 12 can be changed into passive.**

Use of 'am', 'is', 'are', 'was' & 'were' in Present/Past Indefinite

| Active  | Passive   |
|---|---|
| She helps me very often.                        | I am very often helped by her.                          |
| My father takes tea every morning.              | Tea is taken by my father every morning.                |
| He reads newspapers daily                       | Newspapers are read by him daily.                       |
| The official signed the order at once.          | The order was signed by the official at once.           |
| Amphan uprooted countless trees in West Bengal. | Countless trees were uprooted in West Bengal by Amphan. |

Structure

subject + v1 + object (active)

subject + am/is/are /was/were + v3 + by + object (passive)

Use of 'being' in Present/Past Progressive

| Active                     | Passive                           |
|----------------------------|-----------------------------------|
| She is writing an essay.   | An essay is being written by her. |
| They were playing cricket. | Cricket was being played by them. |

Structure

Subject + am/is/are/was/were +v-ing +object (active)

Subject + am/is/are/was/were + being + v3 + by + object (passive)

### Use of 'been' in Present/ Past perfect/ future perfect

| Active   | Passive   |
|--|---|
| Steve Smith has scored a century in the last match.                      | A century has been scored by Steve Smith in the last match.                     |
| The engineers have completed the reconstruction project within deadline. | The reconstruction project has been completed by the engineers within deadline. |
| Serena had won the 2015 Australian Open.                                 | 2015 Australian Open had been won by Serena.                                    |

#### Structure

**Subject + have/has /had/shall have +V3 + object (active)**

**Subject + have/has/had/will have/shall have + been+v3+by + object (passive)**

### Use of 'be' after shall/will

| Active  | Passive  |
|---|--|
| Raima will help the homeless in this hour of crisis | The homeless will be helped by Raima in this hour of crisis. |
| I shall definitely feed the street dogs             | The street dogs will be fed by me definitely.                |

#### Structure

**Subject +will/shall+ v1 + object (active)**

**Subject + shall/will + be + v3 + by + object (passive)**

### Use of modals in Passive

| Active   | Passive  |
|--|--|
| She may win the match..                                | The match may be won by her.                                   |
| Everyone should strictly follow the National bulletin. | The National bulletin should be strictly followed by everyone. |
| An persevering student can secure good marks.          | Good marks can be secured by a persevering student.            |
| Plagiarism might harm you in the long run.             | You might be harmed by plagiarism in the long run.             |

#### Structure

**Subject + modals + v1 + object**

**Subject + shall/ will / would/ should/ can/ could/ may/ might/ must + be + v3 + by + object (passive)**

**Sentences are given in the active voice. Change them into the passive voice.**

1. They have analyzed the situation.
2. I have sent the report.
3. We may miss the flight.
4. A cold fear gripped us.
5. I will buy the tickets for your return journey.
6. I will keep it.
7. The parents rebuked their daughter.
8. I have sown mustard in that bed.
9. The force took the action immediately.
10. I have lost the key.
11. She bought six mangoes.
12. They took him to the hospital.

Learning Outcome:

After the completion of the topic, students will be able to:

- Connect to their previous knowledge of object.
- Analyse whether a sentence is in active voice or passive voice.
- Apply the rules of transformation from active to passive voice.
- Use proper voice while framing sentences.