SAMPLE QUESTION PAPER

Class – IX	INFORMATION TECHNOLOGY (402)
Time – 2:00 Hours	**MM: 50**

General Instruction:

1. This question paper consists of two parts viz. Part A: Employability Skills and Part B: Subject Skills.
2. **Part A: Employability Skills (10 Marks)**
   i. Answer any 4 questions out of the given 6 questions of 1 mark each.
   ii. Answer any 3 questions out of the given 5 questions of 2 marks each.
3. **Part B: Subject Skills (40 Marks)**
   i. Answer any 10 questions out of the given 12 questions of 1 mark each.
   ii. Answer any 4 questions from the given 6 questions of 2 marks each.
   iii. Answer any 4 questions from the given 6 questions of 3 marks each.
   iv. Answer any 2 questions from the given 4 questions of 5 marks each.
4. This question paper contains 39 questions out of which 27 questions are to be answered.
5. All questions of a particular part/section must be attempted in the correct order.

Part A: Employability Skills

Answer any 4 questions out of the given 6 questions of 1 mark each.

1. _____ is to like and respect ourselves and have a belief in our abilities and strength. **(1)**
2. _____ is the crucial component of emotional intelligence. **(1)**
3. _____ helps us strengthen and tone our body. **(1)**
4. _____ responds to web related request. **(1)**
5. _____ Command is used to remove directory. **(1)**
6. _____ Command is used to remove files. **(1)**

Answer any 3 questions out of the given 5 questions of 2 marks each.

7. What do you understand by Newsgroup? **(2)**
8. Define USENET. **(2)**
9. Describe NCSA. **(2)**
10. What is the meaning of MSIE? **(2)**
11. What is the difference between Blog and blogger? **(2)**

Part B: Subject Skills

Answer any 10 questions out of the given 12 questions of 1 mark each.

12. The regular expression to search for a line ending with the word last will be **(1)**
    a)last^
    b)$last
    c)^last
    d)last$
13. Character formatting involves selecting _____. **(1)**
14. The process of providing indent means _____. **(1)**
15. The general arrangement of text is known as _____. **(1)**
16. _____ formatting is concerned about making decisions regarding the fonts. **(1)**
17. The process of providing indent is known as _____. **(1)**
18. _____ determines the spacing between two lines. **(1)**
19. To add a border around a graphic object, you will use _____ command **(1)**

of format menu.

20. Which of the following is not a line property? **(1)**
    a)Width
    b)Color
    c)Arrow
    d)Design
21. Shortcut key to find something in Calc document is_____. **(1)**
22. OLE stand for _____. **(1)**
23. The regular expression to search for a line beginning with the word last will be **(1)**
    a)last^
    b)$last
    c)^last
    d)last$

Answer any 4 questions from the given 6 questions of 2 marks each

24. How is area chat different from scatter chart? **(2)**
25. Why is formatting necessary in MS-word? **(2)**
26. Explain conditional formatting. **(2)**
27. What is data sorting? **(2)**
28. How you can print hidden data from a worksheet? **(2)**
29. Define formula. **(2)**

Answer any 4 questions from the given 6 questions of 3 marks each.

30. Define workspace view. Give examples. **(3)**
31. Define speaker's note. Explain. **(3)**
32. Write down different ways of inserting an image in Calc. **(3)**
33. When using a word processing package, what all features of graphic can you use? **(3)**
34. What is chart sheet? Does calc support chart sheets? **(3)**
35. Explain flipping images. **(3)**

Answer any 2 questions from the given 4 questions of 5 marks each.

36. Write down five different types of view available in impress and explain them. **(5)**
37. a) Write down the steps to add predefined shapes in slide. **(2+2+1)**
    b) How you will add a line-border to a graphic objects?
    c) Define area command?
38. Define the following: **(1+1+**
    a) Numbered list **1+1+1)**
    b) Handout
    c) Slide master
    d)Template
    e) Presentation software
39. a) Describe touch typing. **(1+2+2)**
    b) Define slide sorter view.
    c) What is transition effects?