

PT4/ANNUAL EXAMINATION, 2022-23

INFORMATION TECHNOLOGY

Time - 2 hrs.

Class – IX (Set-A)

M.M. – 50

Name of the student _____ Section _____ Date - 13.02.2023 (Monday)

General Instructions:

1. Please read the instructions carefully.
2. This Question Paper consists of **21 questions** in two sections: Section A & Section B.
3. Section A has Objective type questions whereas Section B contains Subjective type questions.
4. **Out of the given (5 + 16 = 21) questions, a candidate has to answer (5 + 10 = 15) questions in the allotted (maximum) time of 2 hours.**
5. All questions of a particular section must be attempted in the correct order.
6. **SECTION A - OBJECTIVE TYPE QUESTIONS (24 MARKS):**
 - i. This section has 05 questions.
 - ii. Marks allotted are mentioned against each question/part.
 - iii. There is no negative marking.
 - iv. Do as per the instructions given.
7. **SECTION B – SUBJECTIVE TYPE QUESTIONS (26 MARKS):**
 - i. This section has 16 questions.
 - ii. A candidate has to do 10 questions.
 - iii. Do as per the instructions given.
 - iv. Marks allotted are mentioned against each question/part.

SECTION A: OBJECTIVE TYPE QUESTIONS

Q. 1 Answer ANY 4 out of the given 6 questions on Employability Skills.

- i. What is the full form of Email? 1
 - a) Electronic Mail b) Electric Mail c) Electrical Mail d) None of these
- ii. The content of the communication is called : 1
 - a. A message b. Noise c. Media richness d. Jargon
- iii. Which of the following is not considered to be the quality of self-confident people? 1
 - a. Self-belief b. Hard work c. Commitment d. Negative attitude
- iv. The part of a computer that allows the user to view information on a screen: 1
 - a. Mouse b. RAM c. CPU d. Monitor
- v. Cut operation can also be accomplished by using the shortcut key _____. 1
 - a. Ctrl+A b. Ctrl+X c. Ctrl+C d. Ctrl+V
- vi. Soham is involved in a type of self-employment in which he is running a business to satisfy the needs of people along with looking for ways to make it better, he is a/an:- 1
 - a. Wage employed b. Entrepreneur c. Self-employed d. Public servant

Q. 2 Answer ANY 5 out of the given 6 questions.

- i. Which of the following a way of selecting a word in a word processor using mouse? 1
 - a. Single Click b. Double Click c. Triple Click d. Scrolling

- ii. Which of the following is a horizontal group of cells? 1
 a. Row b. Column c. Grid d. Property
- iii. The default orientation of the page is _____ in Word Processor. 1
 a. Landscape b. Portrait c. Print Layout d. Normal
- iv. When you open a new spreadsheet, by default, it has a sheet named _____ which is managed using tabs at the bottom of the spreadsheet. 1
 a. Sheet1 b. Worksheet1 c. Untitled1 d. New Sheet
- v. A Calc worksheet can contain maximum _____ worksheets. 1
 a. 192 b. 512 c. 256 d. 2048
- vi. If you enter 12+24 in a cell, Calc will display _____. 1
 a. 36 b. A12+A24 c. A12:A24 d. 12+24

Q. 3 Answer ANY 5 out of the given 6 questions.

- i. In OOo Calc, a formula starts with _____. 1
 a. + b. = c. == d. -
- ii. To create absolute cell reference _____ sign is used before the parts of formula. 1
 a. \$ b. # c. ^ d. %
- iii. The default extension for Impress presentation is _____. 1
 a. .odt b. .ods c. .odd d. .odp
- iv. The shortcut to play a slide show is _____. 1
 a. F1 b. F2 c. F3 d. F5
- v. To create a PDF of the presentation from an Impress Presentation, which option of file menu will you use? 1
 a. Save b. Save As c. Export d. Send
- vi. Cell address \$A4 in a formula means it is a: 1
 a. Mixed Cell Reference b. Absolute Cell Reference
 c. Relative Cell Reference d. None of these

Q. 4 Answer ANY 5 out of the given 6 questions.

- i. Which of the following is an example of renewable resource? 1
 a. Coal b. Solar Energy c. CNG d. Petroleum
- ii. _____ command is used to remove the directory. 1
 a. rdir b. remove c. rd d. rmdir
- iii. HTML is an acronym for: 1
 a. Hyper Transfer Mail Language
 b. Hyper Text Markup Language
 c. High Tech Mail Language
 d. Hyper Tech Mail Language

Answer **ANY 3** out of the given 5 questions.

Q. 17 Define the following: **4**

- i. Grouping of Objects
- ii. Slide Master
- iii. Template
- iv. Cropping

Q. 18 Write down the full form of the following: **4**

- i. ICT
- ii. CD-ROM
- iii. DVD
- iv. ALU
- v. WWW
- vi. Bcc
- vii. USB
- viii. HDMI

Q. 19 Define the following: **4**

- i. Word Wrapping
- ii. Formatting
- iii. Cell Pointer
- iv. Charts

Q. 20 Write down the shortcut key of the following: **4**

- i. Justified Alignment
- ii. Print
- iii. Undo
- iv. Redo
- v. Select All
- vi. Underline
- vii. Center Alignment
- viii. Find And Replace

Q.21 **4**

	A	B	C	D	E	F	G
1	Student name	Math	Eng	Sci	Total	Average	
2	Aman	50	99	66			
3	Raman	90	89	95			
4	Sumita	100	52	74			
5	Rima	70	66	64			
6							
7							

- i. Which Cell Address contains the highest marks in Math?
- ii. Which Cell Address contains the lowest marks in Eng?
- iii. Write down the formula to find the average marks of Raman.(Using Cell address)
- iv. Write down the formula to find the Total marks of Rima.(Using Cell address)

