

Short Answer Questions

1. Describe management as a process.
2. Define the term management.
3. Why management is considered pervasive?
4. Define the term coordination.
5. Discuss the need of coordination in management.
6. Why is management not considered as a full-fledged profession like medical and legal profession? Explain.
7. Name the levels of management engaged in:
 - (a) Overseeing the activities of the workers.
 - (b) Taking key decisions.
 - (c) Liaison with outside world.
 - (d) Selection of employees.
8. Who are considered as operating managers in an organisation?
9. State any three functions of top level management.
10. Explain briefly management as an art.
11. Briefly explain planning and organising functions of management.
12. How is management a social science?
13. Comment on "Management as a Profession—A trend."
14. Explain the nature of management.
15. Explain the significance of management in running of a modern organisation.
16. Why is management considered as a multi-faceted function?
17. A successful enterprise has to achieve its goals effectively and efficiently. Explain.

Long Answer Questions

1. Management is both a science and an art. In the light of this statement explain the nature of management.
2. Lack of proper management results in wastage of time, money and effort. Explain the importance of management in the light of this statement.
3. Management is critical ingredient of a nation's growth. Comment.
4. Coordination is needed at all the levels of management. Explain this statement.
5. "Coordination is regarded as an essence of management rather than a separate function of manager." Do you agree with this statement? Give reasons.
6. Your father has retired as the purchase manager of a company. At what level of management was he working? What functions do you think he was performing at that level of management?
7. "Management is both science as well as an art." Explain this statement.
8. Describe briefly multi-dimension functions of management.
9. 'Management is a series of continuous interrelated functions.' Comment.
10. In the absence of management all the resources of an organisation remain as resources only and never become production. Explain the importance of management in the light of this statement.