

## **RULES CONCERNING COLLECTION OF WARD(S) DURING THE SCHOOL HOURS**

1. First of all, it is not at all desirable to collect the ward from the school during the school hours for whatsoever the reason may be.
2. A child can be collected from the school during the school hours either by the parents/guardian or through an authorized escort only on a genuine medical emergency case. The application for such purpose must contain the details of the escort duly attested by the concerned parent/guardian in this almanac, too.