

COLLECTION OF FEES

1. The Fees for each month must be deposited in the **Bank Extension Counter** or in the **office of the school** during the official transaction hours on or before 15th day of every month (applicable to Non-JSPL only, as for the JSPL employees the fee is deducted from the salary). Parents are requested to deposit the fees as per schedule to avoid extra payment of late fees which is charged @ Rs. 10/- (Rupees Ten only) per week, if the amount is not deposited on the due date(s) and in time.

In case, the 15th day appears to be an off day, the fees will be collected on the next working day.

2. If student's name remains on the Fee defaulters' list for two consecutive months, his/her name gets struck off the rolls.

Re-admission of such student is done only after the payment of the outstanding dues, with fine and a re-admission fee of Rs.2,000/-.

Re-admission is granted subject to availability of seats.

3. The School Management reserves the right to revise the fees. Apart from the school fees, as determined by the school authorities, the students will be required to pay for Excursion, Educational Tours and Adventure sports as and when organized by the school.

4. Fees to be paid for issuance of duplicates of the following :

(a) Fee receipt - Rs. 5.00

(b) Marksheet - Rs. 100.00

5. **FEES WILL BE COLLECTED ON ALL THE WORKING DAYS BETWEEN 7:30 AM AND 1:00 PM.**

6. **NO CASH TRANSACTIONS WILL BE ENTERTAINED.**