

O. P. JINDAL SCHOOL, RAIGARH (CG) 496 001

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Application for Changes in Student's Personal Data/ID Card/Bus Facility

Date: _____

1.	Parent's Name:	3. Contact Nos.:	
		Mobile1:	
2.	Residential Address:	Mobile2:	
		Land Line:	
		JSPL Intercom:	

4.	Name(s) of the Student(s) for whom the changes required		
S#	Admn. No.	Name of the Student	Class & Sec.
a.	JSO-		
b.	JSO-		

5.	Change(s) required in	put (✓)	OLD DATA	NEW DATA	Documents Required	Attached (Y/N)
a.	Student's Name *				Affidavit	
b.	Father's Name *				Affidavit	
c.	Mother's Name *				Affidavit	
d.	Date of Birth *				Affidavit	
e.	Caste				Caste Certificate	
f.	Address *			(As mentioned in Sl.No.2)		
g.	Contact Nos.:			(As mentioned in Sl.No.3)		

h. Bus Facility *# : (please put (✓) Tick wherever necessary)

Changes in Previous Data		Withdrawing the Bus facility (✓)		Start newly (✓)		Bus facility (Change / New) to be started from	(date)
Bus No.:		Bus Stop:					

* Old ID card should be returned & Fees for New ID card to be paid along with this application for necessary action.
 # Bus facility will be provided based on the availability

Parent's Signature: _____

FOR OFFICE USE ONLY

	Yes / No						
Checked Relevant columns		PRINCIPAL	Signature				ID Card Process
Old ID Card Received							Data sent to Vendor on
Affidavit attached							
Charges Recd (Receipt No.)		Administrator		Class Teacher		Recd from vendor on	
Updated in MIS Software							
Updated by: Name		Coordinator		Filed by		Recd: (students Sign.)	
Sign							